



**Sunday, September 17, 2017  
4:00 p.m. to 7:00 p.m.**

**Independence High School  
1176 Declaration Way  
Thompson's Station, TN 37179**

**Event Information** – Taste of Indy is a restaurant tasting event with cooking demonstrations, live music, and a silent auction. This will be an evening of fabulous food, live entertainment, and lots of fun. All proceeds raised will be used to support our students and staff at Independence High School. Donations are tax deductible. A tax ID# will be provided to all participants.

The event will be held late afternoon through early evening on a Sunday, September 17, 2017 from 4:00-7:00 p.m. The event will be held at **Independence High School, 1776 Declaration Way, Thompson's Station, TN 37179** in the **Main Gym**.

**Admission** - \$20 advance (\$25 at the door) for adults and a flat fee of \$15 for students and kids. Children 3 and under are free. All patrons will receive a wristband to be checked by the restaurant.

**Social Media** – Check out our website at [tasteofindyihs.com](http://tasteofindyihs.com)! Help advertise the event by liking our page on Facebook @ [facebook.com/tasteofindyIHS](https://facebook.com/tasteofindyIHS) and share our page with your customers! Tweet about it too! [twitter.com/TasteofIndyIHS](https://twitter.com/TasteofIndyIHS)

**Check-In** – Vendors may check-in on Sunday, September 17 from 2:00 to 2:45 p.m. Vendor parking and check-in will be on the North side of the school near the side entrance to the gymnasium. Vendors are to unload there and enter through the side entrance. Look for “Vendor Check-In” signs. Upon your arrival a student ambassador will be provided to show you to your booth and assist with your set up. Independence High School assumes no responsibility for vendor property before, during or after the event.

**Set Up** – Your student ambassador will be there to assist you as needed. All vendors are responsible for and expected to maintain proper appearance, safety, and clearness of their booth space and surrounding area throughout the evening. Vendors must have their booths fully set-up and aisles clear no later than 3:30 p.m. If you require additional set-up time, arrangements can be made on an individual basis if arranged prior to event date.

We encourage you to bring a banner or a sign along with take out menus, business cards, or any other information you wish to share about your business. A generic sign will be provided if you do not have one of your own. Please indicate on your application if you wish to have a generic sign provided for you.

**Booth Details & Building Information** – A 10'x10' space with an 8' table and tablecloth will be provided for you. You may bring an extra table or prep surface if needed. If you will need electricity at your booth for food preparation you must request an electrical outlet on your application. Outlets are limited so please only check if you must have electricity. There is Wi-fi available in the building as well.

Smoking is PROHIBITED by law inside the building and on school property.

**Food Prep** – Food preparation time begins 3:30 p.m. and may continue until 6:30 p.m.

**Break Down** – The break down of booths may begin at 7:00 p.m. You may not break down your booth before that time unless you have made special arrangements with the event coordinator, Erin Cornay, prior to the day of the event. Please leave only bagged or boxed trash behind. Trash bags will be provided.

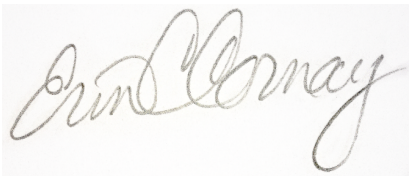
**Health Department Certification** – The vendor's Application and current Health Certification must be on file with the event coordinator, Erin Cornay, no later than September 1, 2017. Any vendor who has not submitted these forms will not be allowed to participate. Mail the current Health Report to Attn: PTSO, Independence H.S., 1776 Declaration Way, Thompson's Station, TN 37179.

**Vendors need to provide the following:**

- a. What food/menu items you are planning to serve. (ex. Mini cupcakes, tomato soup, coconut shrimp, etc.)
- b. Enough food for 400 "tastes" (This is an estimation.) Final quantity to be given to vendor on September 8, 2017.
- c. Electrical/extension cords if needed for equipment. Though you must have marked electrical needs on application form.
- d. Plates, napkins, utensils, and serving utensils
- e. Someone to serve the food and represent your restaurant.
- f. Provide a copy of your current Health Department Certification no later than September 1, 2017.
- g. High resolution logo to be sent to both [cindy.landes@lifeway.com](mailto:cindy.landes@lifeway.com) and [ihsptofundraiser@gmail.com](mailto:ihsptofundraiser@gmail.com)

**\*Contact Information** – If you have any questions please contact Erin Cornay, Taste of Indy Chairperson/Coordinator at 615.627.7749 or [ihsptofundraiser@gmail.com](mailto:ihsptofundraiser@gmail.com).

We are expecting to have a wonderful event and we THANK YOU for being a part of it!



Erin Cornay  
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